

## **Director of Development - The Larimer Chorale**

The Larimer Chorale (<http://www.fortnet.org/lc/>) is seeking an enthusiastic and capable candidate for the position of Director of Development (DD), beginning in the fall 2010. The DD will serve as the leader in annual and long-term fund-raising efforts for the Larimer Chorale (LC), and will seek to expand existing funding sources and identify new donation and sponsorship opportunities. The DD will work closely with the LC Board of Directors and various committees in implementing a recently-adopted strategic plan to ensure the long-term fiscal health of the LC.

**Mission Statement:** The Larimer Chorale, an auditioned symphonic chorus based in Fort Collins, is committed to presenting choral music at a high artistic standard, with an emphasis on choral-orchestral masterworks, and to enriching and educating singers and audiences throughout northern Colorado through live performances, recordings, workshops, and the creation of new choral works.

**Specific duties of the DD** include:

1. Work with the LC Board of Directors and other Chorale members to develop and execute a strategic, long-term fund-raising program:
  - Identify and acquire individual and corporate sponsorships for upcoming Chorale concerts.
  - Oversee annual or semi-annual fund drive donor mailings.
  - Develop and implement a strategy to initiate and expand an endowment for the Chorale.
  - Identify individualized donation options for Chorale members and community donors.
  - Provide expertise and tactical advice to the LC Board of Directors in the areas of potential donor targeting and fund-raising.
2. Assist LC grant writer(s) in identifying granting opportunities and preparing and submitting grant applications.
3. Maintain communication with the LC Board of Directors.
  - Serve as an *ex officio* member of the Board and attend monthly Board meetings.
  - Serve as a member of various Board and /or LC committees as appropriate.

**Qualifications** include:

- Experience and skills in funding-raising for nonprofit organizations
- A strong commitment to the arts, generally, and vocal ensembles, specifically
- Excellent organizational, interpersonal, and communication skills
- Knowledge of computers, basic software, and web-based applications is also desirable

**Baseline Compensation** for the DD position is \$700 per month on an independent contractor basis; bonuses may also be awarded for meeting or exceeding fundraising expectations (i.e. for number of donors or sponsorships obtained; bonuses shall not be percentage-based). A contractual agreement will be developed including start date and compensation, to be renewed on an annual basis as long as agreeable to both parties.

**Application Procedure and Deadlines:** Send a current resume or CV with a cover letter indicating your interest in the position and relevant qualifications to Nancy Eckardt, LC Board of Directors President, at [naneckardt@comcast.net](mailto:naneckardt@comcast.net). The position will remain open until filled.

The Larimer Chorale follows an equal opportunity policy and admits members and contracts staff without regard to race, creed, color, religion, national origin, sex, sexual orientation, age, physical or mental handicap, veteran status, or marital status.